



COUNTY OF LOS ANGELES

# Public Health

**JONATHAN E. FIELDING, M.D., M.P.H.**  
Director and Health Officer

**JONATHAN E. FREEDMAN**  
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June 30, 2008

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

**SUBJECT: NOTIFICATION OF DEPARTMENT OF PUBLIC HEALTH'S USE OF  
DELEGATED AUTHORITY TO EXECUTE AMENDMENT NUMBER 2 OF THE  
GRANT FUNDED TEMPORARY PERSONNEL SERVICES AGREEMENT WITH  
MAXIM STAFFING SOLUTIONS**

This is to advise you that the Department of Public Health (DPH) will exercise its delegated authority as approved by your Board on September 19, 2006, to execute Amendment Number 2 to Agreement Number PH-000219 with Maxim Staffing Solutions (Maxim) to extend the term of Maxim's temporary personnel services for six additional months, effective July 1, 2008 through December 31, 2008, 100 percent offset by grant funding, at no net County cost.

Delegated authority to use these services was exercised for Agreement PH-000219 which provided for temporary staff to augment County's public health surveillance staff in programs that are grant funded and require temporary staff that are difficult to recruit.

Delegated authority was exercised for Amendment Number 1, which extended Maxim's services for three additional months, effective October 2, 2007 through December 31, 2007 and allowed additional extensions on a month-to-month basis for up to six months. The Agreement is slated to expire on June 30, 2008.

County Counsel has reviewed and approved Amendment Number 2 to Maxim's Temporary Personnel Services Agreement. All other terms, conditions, and restrictions remain unchanged and in full effect.

If you have any questions or require additional information, please let me know.

JEF:ly

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Attachments

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors